



# **NORTH COUNTY FIRE & MEDICAL DISTRICT GOVERNING BOARD REGULAR MEETING MINUTES**

**Tuesday, March 24, 2020**

## **MINUTES**

### **1. CALL TO ORDER / ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Board Chairman Wilson called the meeting to order on Tuesday, March 24, 2020, at 9:34 a.m. The meeting was held telephonically due to social distancing requirements relating to the COVID-19 pandemic.

Members Present: Board Chairman David Wilson, Board Clerk Dawn Miller, and Board Members Richard Bookie, Tony Sambol and Russell "Smitty" Smith

Members Absent: None

Staff Present: Fire Chief Rob Biscoe, Assistant Chief Mary Dalton, Finance Manager Diane Goke and Authority Clerk Dusty Christopherson

Legal Counsel: Legal & Intergovernmental Affairs Director Lee Miller

Guests Present: South County Fire & Medical District Board Members Karen Gueltzow, John Crawford, and Diane Price

Media Present: None

### **2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

In the interest of running a smooth telephonic meeting, Board Chairman Wilson did not recite the Pledge of Allegiance.

### **3. CALL TO THE PUBLIC**

There was no response to the Call to the Public.

### **4. FINANCIAL SUMMARIES AND AUDIT REPORTS**

A. North County Fire & Medical District Financial Reports for January and February 2020 – Diane Goke, Finance Manager.

Diane Goke, Finance Manager presented the North County Fire & Medical District

Financial Reports for January and February 2020 and answered any questions from Board Members.

Ms. Goke states that Finance staff is currently working on end of the year projections, however there has been a hold placed on any non-critical spending until the current public health crisis subsides.

B. Receive Fiscal Year 2020/21 Budget Development Update.

Rob Biscoe, Fire Chief, stated that due to the social distancing requirements the District Town Hall meetings have been canceled. Staff is hopeful the Joint Budget Workshop can still be held on April 21, however it may need to be held telephonically. The tentative budget needs to be approved in May and the final budget approved in June.

5. **CONSENT AGENDA**

A. Approve Monthly Financial Reports for January and February 2020.

B. Approve Transfer of Revenues from North County Fire & Medical District to Arizona Fire & Medical Authority (AFMA) in accordance with the AFMA Joint Power Authority Intergovernmental Agreement.

C. Approve Board Meeting Minutes – January 28, 2020.

Board Member Bookie moved that the North County Fire & Medical District Governing Board approve all items on the Consent agenda, including the January and February 2020 Monthly Financial Reports and account reconciliations per Arizona Revised Statutes including, but not limited to, the following: Register of Checks, Warrants & Deposits; Statement of Financial Activities; Statement of Net Assets; and Cash Flow Projection Report. I further move that the Governing Board approve the transfer of revenues from North County Fire & Medical District to Arizona Fire & Medical Authority in accordance with the Arizona Fire & Medical Authority Joint Power Authority Intergovernmental Agreement. Board Member Smith seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Bookie, Miller, Sambol, Smith, Wilson

NAYS: None

ABSENT: None

6. **SUGGESTED ITEMS FOR FUTURE NORTH COUNTY FIRE & MEDICAL DISTRICT BOARD MEETING AGENDAS**

There were no items suggested.

7. **SUGGESTED ITEMS FOR FUTURE ARIZONA FIRE & MEDICAL AUTHORITY BOARD MEETING AGENDAS**

There were no items suggested.

8. **ADJOURNMENT**

The meeting adjourned at 9:41 a.m.

*Dawn Miller*

Dawn Miller (May 31, 2020 22:31 PDT)

Dawn Miller, Board Clerk

# March 24, 2020 Minutes

Final Audit Report

2020-06-01

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